

Frequently asked questions

Should you have any questions regarding the issuance of permits or your entry on the OHDQ Members' Roll, please read the frequently asked questions hereafter. If your question has not yet been answered, you may send an e-mail to permis@ohdq.com. Make sure to identify yourself.

Q : Where is my professional domicile?

R : Article 60 of the Professional Code defines the concept of professional domicile. The choice of professional domicile must be made in light of the criteria set out in the Professional Code. The professional domicile will be used for election purposes.

To guide you, here are the criteria and obligations as indicated in the Code:

1. A professional shall elect domicile, by informing the secretary of the order of which he is a member, of the place where he principally practices his profession, within 30 days after he begins to practise. For example, if you practise the profession of dental hygiene in Montreal, but you reside in the Montérégie region, **you have no choice to make**: your professional domicile must be Montreal.

2. However, if you are not a practicing dental hygienist but you are a registered member, you may choose either your place of residence or your main place of employment as your professional domicile. The domicile of your choice constitutes your professional domicile.

For example, if you are not a practicing dental hygienist, but you work in Montreal and your residence is in the Montérégie region, you may choose either Montreal or Montérégie region as your elected domicile. You can make any modifications to your membership profile through our website (www.ohdq.com).

Know that the contact information of your professional domicile and all your places of practise appear on the Members' Roll and they are accessible to the public through the search engine available on the OHDQ's website. Consequently, if you do not practice as a dental hygienist and have chosen to elect your residence as your professional domicile, this information will appear to the search results.

Q : What is a place of practice?

A : You must inform the secretary of the OHDQ of **all the places** where you practice your profession, whether it is on a regular basis or a specific time, as an employee, a self-employed worker or a volunteer. From the moment you are using the title of dental hygienist or the initials HD or if it is in your quality of dental hygienist that you are participating in an activity, you must declare it as a place of practice.

You must inform the secretary of the OHDQ of any change in respect with your places of practice within 30 days of the change. You can make these modifications to your membership profile through our website (www.ohdq.com).

Q : Will my **personal information** be available to the public?

A : As a professional order, the Ordre des hygiénistes dentaires du Québec is subject to the rules governing access to information and protection of personal information. However, some documents are considered public records, specifically information entered on the Order members' Roll, including:

- Name of the dental hygienist
- His/her gender
- Name of his/her office or employer
- Address and telephone number of the dental hygienist's professional domicile
- Year he/she was first entered on the Roll and the year of any subsequent entry
- Mention of any certificate, permit, accreditation or authorization issued by the Order
- Mention of whether the dental hygienist has ever been struck from the Roll, or that his/her right to practice professionally is or has been limited or suspended
- Mention of the fact that the dental hygienist has been struck from the Roll, or declared incompetent.

This information is therefore accessible to any person as long as the request for access concerns a specific person.

Q : What **volunteering activities** could the OHDQ solicit me for?

A : The OHDQ solicits the participation of dental hygienists to volunteer for various activities, including moderators for lectures or as volunteers during career days. If you are interested in volunteering, please fill in the space reserved for this purpose on your application.

Q : What type of **identification photo** do I need to provide?

A : An identification passport sized digital photo is required but it does not have to be an official passport photo from a photographer or a the pharmacy.

A clear photograph showing the candidate's face and shoulders will be sufficient. Said photo may be taken using a digital camera or a smart phone.